



**Posting 18.23
2 Positions**

Classification: Registered Practical Nurse	Program: Clinical Services – VPD & Vision
Date Posted: November 1, 2018	Date Closed: November 14, 2018
Competition #: 18.23 (2 FT positions)	Commencement Date: ASAP
Type: Permanent	Location: Belleville
Status: ONA	FTE: 1.0

POSITION SUMMARY:

Reporting to the Manager, Vaccine Preventable Disease (VPD), the RPN will be part of a multi-disciplinary team responsible for providing immunization in routine public health clinics, community clinics and schools in accordance with legislative public health requirements. Panorama charting is also a requirement.

The position is also part of a multi-disciplinary team responsible for the provision of vision screening services including data entry and program responsibilities. (Specifics regarding responsibilities are being developed.)

Responsibilities Include:

- Apply clinical nursing skills in the administration of vaccines at routine public health and community clinics, as well as in schools within the HPEPH catchment area (position will require frequent travel).
- Utilises panorama to conduct surveillance activities to contact pupils who are overdue for immunization to educate and raise awareness amongst clients with regards to immunization.
- Maintains documentation standards for programs, services and client interactions in compliance with legislation, professional standards, and agency policy. Completes accurate entries within the Panorama software as per best practice requirements.
- Responsible for professional competence as a registered practical nurse under the Health Disciplines Act and within HPEPH policies and procedures.
- Demonstrates a commitment to the HPEPH mission and values and acts as an ambassador for HPEPH when in contact with the public and other agencies.
- Works effectively within a multi-disciplinary team.
- Liaise with school officials to schedule and organize immunization and vision screening clinics.
- Provide education to health care providers and general public on publicly funded immunization schedule and National Advisory Committee on Immunization recommendations.
- Conduct cold chain inspections and provide education to health care providers on cold chain requirement as outlined in Vaccine Storage and Handling Protocols.
- Administer and read Mantoux tuberculin skin test (TST) to clients as outlined in program directives and procedures.

Minimum Qualifications:
Education

- Completion of Registered Practical Nursing Diploma
- Current registration and good standing with the College of Nurses of Ontario (or eligibility for registration)

Experience

- Experience administering intramuscular and subcutaneous injections
- Vaccine Preventable Disease, specific knowledge, skills and abilities preferred.
- Previous experience in Public Health preferred.

Knowledge, Skills and Abilities

- Ability to work as part of a multi-disciplinary team.
- Demonstrated interpersonal, counselling, assessment, presentation and facilitation skills.
- Ability to integrate professional knowledge into the implementation of effective health promotion strategies.
- Able to plan and deliver programs and services.
- Ability to work as an effective member of a multi-faceted team.
- Effective at maintaining partnerships when working with community partners and organizations.
- Computer proficiency (Microsoft Office) and a demonstrated ability to learn new software programs.
- Experience using Panorama software, preferred.
- Satisfactory Criminal Reference Check.
- Valid Ontario Drivers licence and access to a vehicle.

Working Conditions:

Interacting with clients in a variety of private, community, and institutional locations; possible exposure to communicable diseases and biological specimens; potential needle stick injury; flexible working hours as required, with weekend or evening services on an as-needed basis. Frequent travel. Normal working hours: 8:30AM – 4:30PM, 11:00AM – 7:00PM, and school clinics will require work from 7:00AM – 3:00PM

If you are interested in submitting your CV, we would encourage you to review our Submission Guidelines.

Applications must be emailed to: careers@hpeph.ca

HPEPH welcomes those with disabilities. To make arrangements for accommodation during the recruitment process, please contact Human Resources.