

COVID-19 Vaccine Order Request Form

Hastings Prince Edward Public Health
179 North Park St.
Belleville, ON K8P 4P1

Please complete and return this form by fax at
 613-966-8145 or email to VPDCalendar@hpeph.ca

For questions or clarification, call 613-966-5500 ext. 222
 or 1-800-267-2803 ext. 222

To receive COVID-19 vaccine, your office must be an approved COVID-19 Vaccine Site (email interest to VPDCalendar@hpeph.ca) and the following criteria must be met (check boxes and submit each time you request a new vaccine order):

- ☐ Providers at your site have obtained a COVaxON ID or if expired has been reset.
- ☐ Your site will provide a copy of your last 2 weeks of temperature logs with order form.
- ☐ Reviewed the storage and handling guidelines for Covid vaccine.
- ☐ You agree to report via email to public health after every clinic to doses administered and wasted as well as vaccine remaining cdcimm@hpeph.ca

Date:

HCP/Facility Name:

Phone:

Ext:

Date of Clinic:

Number of Appointments Booked:

Vaccine Lead Name:

Vaccine Lead Email:

Vaccine	Dosage	Format	Age	#Doses on hand	#Doses requested
Moderna Spikevax	25 mcg/0.25 mL	Multi-dose vial 10 doses/vial 100 doses/package	6 months to 11 years		
	50 mcg/0.5 mL	Multi-dose vial 5 doses/vial 50 doses/package	12 years of age and older		
Pfizer-BioNTech Comirnaty	10 mcg/0.3 mL	Single dose vial 1 dose/vial 10 doses/package	5 to 11 years of age		
	30 mcg/0.3 mL	Multi-dose vial 6 doses/vial 60 doses/package	12 years of age and older		

Orders must be submitted three business days prior to pick up.

PLEASE NOTE:

Public Health will no longer be providing supplies to administer vaccine.