



BOARD OF HEALTH MEETING

Wednesday, June 1, 2022
9:30 a.m. – 11:30 a.m.
In-Person

To ensure a quorum we ask that you please
RSVP (Regrets Only) to
clovell@hpeph.ca or 613-966-5500, Ext 231

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.

Hastings Prince Edward Public Health
Main Office - 179 North Park Street, Belleville

Hastings Prince Edward Public Health 2019 - 2023 Strategic Plan

Our Vision

**Healthy Communities,
Healthy People.**

Our Mission

**Together with our communities,
we help people become as
healthy as they can be.**

Our Values Show We CARE



Collaboration



Advocacy



Respect



Excellence

Our Strategic Priorities



**Community
Engagement**



**Staff
Engagement
and Culture**



**Population Health
Assessment and
Surveillance**



**Program
Standards**



**Health
Promotion**



BOARD OF HEALTH MEETING AGENDA

Wednesday, June 1, 2022

9:30 to 11:30 a.m.

In-Person Meeting

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT (Board Chair)

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people. The land that we preside on today lies on unceded Indigenous territory. Our catchment area is adjacent to the Tyendinaga Mohawk Territory to our east, and the Kijicho Manito Madaouskarini Algonquin First Nation to our north. We recognize that when settlers came to this land they created a legacy of inequities that are ongoing. We are committed to reducing these inequities, and through our work strive to improve health equity. We recognize the importance of the land and environment in establishing and sustaining optimal health, and we vow to respect this land as we undertake our work. Our organization pledges to build relationships with Indigenous friends and neighbours and recognizes the rich contributions they have provided and continue to provide to this region. This acknowledgment is a first step in our ongoing commitment to reconciliation.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. CLOSED SESSION

THAT the Board of Health convene in closed session for the purpose of a discussion of personal matters about an identifiable individual, including municipal or local board employees, as it related to Section 239(2)(b) of the Municipal Act.

6. MOTIONS ARISING FROM CLOSED SESSION

7. APPROVAL OF THE MINUTES OF THE PREVIOUS BOARD MEETING

7.1 Meeting Minutes of Wednesday, May 4, 2022

Schedule 7.1

8. BUSINESS ARISING FROM THE MINUTES

9. DEPUTATIONS - None

10. COMMITTEE REPORTS - None

11. REPORT OF THE MEDICAL OFFICER OF HEALTH

12. STAFF REPORTS

12.1 Smoking and Vaping Update - Roberto Almeida

Schedule 12.1

12.2 Harm Reduction Update - Stephanie McFaul and Yvonne DeWit

Schedule 12.2

13. CORRESPONDENCE AND COMMUNICATIONS - None

14. NEW BUSINESS

15. INFORMATION ITEMS (Available for viewing online at hpePublicHealth.ca) Schedule 15.0

16. DATE OF NEXT MEETING – Wednesday, September 7, 2022 at 9:30 a.m.

17. ADJOURNMENT



BOARD OF HEALTH MEETING MINUTES

Wednesday, May 4, 2022

Hastings Prince Edward Public Health (HPEPH)

DRAFT

Present: Ms. Jo-Anne Albert, Mayor, Municipality of Tweed, County of Hastings, Chair
 Dr. Jeffrey Allin, Provincial Appointee
 Mr. Stewart Bailey, Councillor, County of Prince Edward (telephone)
 Mr. Terry Cassidy, Councillor, City of Quinte West
 Dr. Craig Ervine, Provincial Appointee (telephone)
 Ms. Jan O'Neill, Mayor, Municipality of Marmora and Lake, County of Hastings, Vice-Chair
 Mr. Bill Sandison, Councillor, City of Belleville
 Mr. Garnet Thompson, Councillor, City of Belleville

Regrets: Mr. Michael Kotsovos, Councillor, City of Quinte West
 Mr. Andreas Bolik, Councillor, County of Prince Edward
 Mr. Sean Kelly, Councillor, City of Belleville

Also Present: Dr. Ethan Toumishey, Acting Medical Officer of Health
 Ms. Shelly Brown, Director of Community Programs
 Ms. Valerie Dunham, Director of Corporate Services/Associate CEO
 Ms. Catherine Lovell, Executive Assistant

1. CALL TO ORDER

Chair Albert called the meeting to order at 9:49 a.m.

The meeting started late due to a lack of quorum at 9:30 a.m. Councillor Thompson was contacted and arrived at 9:45 a.m. Dr. Ervine and Councillor Bailey were contacted to attend via telephone. Quorum was accomplished. Many thanks to Councillor Thompson for attending the meeting in-person with no prior notice.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There was no disclosure of pecuniary interest.

3. APPROVAL OF THE AGENDA

THAT the agenda for the Board of Health (Board) meeting on Wednesday, May 4, 2022 be approved as circulated.

MOTION:

Moved by: Bill
 Seconded by: Terry
CARRIED

4. CLOSED SESSION

THAT the Board convene in closed session for the purpose of a discussion of personal matters about an identifiable individual, including municipal or local board employees, as it relates to Section 239 (2) (b) of the Municipal Act.

MOTION:

Moved by: Jan

Seconded by: Jeffrey

CARRIED

5. MOTIONS ARISING FROM CLOSED SESSION

THAT the Board endorse the actions approved in the Closed Session and direct staff to take appropriate action.

MOTION:

Moved by: Jeffrey

Seconded by: Terry

CARRIED

6. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

6.1 Meeting minutes of Wednesday, March 2, 2022

THAT the minutes of the regular meeting of the Board held on March 2, 2022 be approved as circulated.

MOTION:

Moved by: Jan

Seconded by: Bill

CARRIED

7. BUSINESS ARISING FROM MINUTES -

8. DEPUTATIONS – None

9. COMMITTEE REPORTS

9.1 Finance Committee – Bill

9.1.1 2022 First Quarter Report and Year-to-Date Results

THAT the Board of Health approve receipt of the Summary of Revenues and Expenses for the period from January 1 to March 31, 2022 as circulated.

MOTION

Moved by: Bill
Seconded by: Terry
CARRIED

9.1.2 Draft Audited Financial Statements - 2021

THAT the Board of Health approve the draft Audited Financial Statements for the period January 1 to December 31, 2021 as prepared by KPMG LLP and as circulated.

MOTION

Moved by: Bill
Seconded by: Jan
CARRIED

- ♦ This was the first year for KPMG to be auditing our books. A representative from KPMG was unable to attend the meeting but provided a few comments to share. A clean opinion of the audit was received.
- ♦ Representatives from KPMG had previously met with the Finance Committee at which time they went through the reports, financial statements and audit findings and were satisfied with the results.
- ♦ Some minor changes were recommended but no significant concerns were noted.
- ♦ Being their first year, KPMG had considerable work to gather policies and procedures and thanked HPEPH staff for their cooperation and assistance during the audit. The reason for a new auditor was discussed. The Health Unit is mandated to use the same auditor as the municipality with the greatest share of the municipal levy, which is Belleville. The City of Belleville recently changed auditors and therefore, so have we.

9.1.3 Audit Findings Report

THAT the Board approve the Audit Findings Report for the period from January 1 to December 31, 2021 as prepared by KPMG LLP and as circulated.

MOTION

Moved by: Bill
Seconded by: Garnet
CARRIED

9.1.4 Updated Financial Policies

THAT the Board approve the three (3) updated financial policies including Accounting Practices, Investments and Capital Funding as circulated.

MOTION

Moved by: Bill

Seconded by: Terry

CARRIED

9.1.5 2023 Municipal Levy

THAT the Board approve the continued annual investment in the building fund for future repairs and replacements.

AND

THAT the Board support the writing of two (2) letters regarding the impact to the community and municipalities of losing mitigation funding. The first letter to be issued to the Ministry of Health to document the issue followed by a second letter, post election, to the newly appointed Minister of Health.

AND

THAT the Board's council members lead discussions with municipalities later in the year (2022) in preparation for 2023 budgets.

MOTION

Moved by: Bill

Seconded by: Terry

CARRIED

- ♦ Mitigation funding from the Ministry is set to end this year. If this happens the municipalities will have to absorb the additional funding. This could be a significant amount.

9.2 Governance Committee Report - Jan

9.2.1 Updated Board Governance Package

THAT the Board approve the updated Board Governance Package consisting of an introduction, four (4) by-laws, 16 policies and terms of reference for the Governance and Finance Committees.

MOTION

Moved by: Jan

Seconded by: Bill

CARRIED

THAT the Board receive the Governance and Finance reports as presented.

MOTION

Moved by: Craig
Seconded by: Stewart
CARRIED

10. REPORT OF THE MEDICAL OFFICER OF HEALTH

THAT the report of the Medical Officer of Health be received as presented.

MOTION

Moved by: Garnet
Seconded by: Jan
CARRIED

- ♦ Dr. Toumishey reviewed the local epidemiology and noted that our dashboard will be updated on Tuesdays and Thursdays going forward.
- ♦ Dr. Toumishey acknowledged the invaluable contributions our community and health care partners have made to the local COVID-19 pandemic response. Their support and the dedication of their teams have made it possible to ensure a consistent delivery of COVID-19 vaccinations in the region.
- ♦ Recovery - the Health Unit has resumed routine and school immunizations in school settings; we are holding weekly vaccination 'catch-up' clinics for children, youth and adults; in-person food handler courses have resumed; the Baby & Me drop-ins are being offered weekly at the Belleville and Quinte West offices; tobacco enforcement has resumed display inspections; and we are happy to announce that we are one of the participating partners in the planned Trenton Health Hub.

11. STAFF REPORTS**11.1 Immunization Program Update - Bill Sherlock (on behalf of Alisha Hanes)**

- ♦ Bill took the Board and attendees through a history of the pandemic and the many different ways in which the Health Unit responded and adapted to the many challenges along the way.
- ♦ Chair Albert thanked staff for their hard work.

11.2 Healthy Schools Program Update - Bill Sherlock and Sheryl Farrar

THAT the Board approve receipt of the staff reports as presented.

MOTION

Moved by: Bill
Seconded by: Jan
CARRIED

12. CORRESPONDENCE AND COMMUNICATIONS - None**13. NEW BUSINESS** - None**14. INFORMATION ITEMS**

THAT the Board of Health receive the information items as circulated.

MOTION

Moved by: Terry

Seconded by: Jeffrey

CARRIED

Chair Albert drew the Board's attention to the information items listed within the agenda and found on the Public Health website.

15. DATE OF NEXT MEETING – Wednesday, June 1, 2022**16. ADJOURNMENT****MOTION:**

Moved by: Craig

Seconded by: Stewart

CARRIED

THAT this meeting of the Board be adjourned at 11:40 a.m.

Jo-Anne Albert, Board Chair

Board of Health Briefing Note

To:	Hastings Prince Edward Board of Health
Prepared by:	Roberto Almeida, Program Manager
Approved by:	Shelly Brown, Director of Community Programs
Date:	Wednesday, June 1, 2022
Subject:	Smoking and Vaping Update
Nature of Board Engagement:	<input checked="" type="checkbox"/> For Information <input type="checkbox"/> Strategic Discussion <input checked="" type="checkbox"/> Board approval and motion required <input type="checkbox"/> Compliance with Accountability Framework <input type="checkbox"/> Compliance with Program Standards
Action Required:	<p>Board to approve a motion: To send a letter of endorsement from the Board of Health to Minister Jean-Yves Duclos and the provincial Health Minister to institute more rigorous regulations to address the rise in vapour product use in youth, and more specifically, raising the minimum age, further reduce the number of flavours, and taxing vapour products appropriately.</p>
Background:	<p>In Canada, vaping products have existed for over a decade and were officially approved at the national level in May 2018 with the passage of the Tobacco Vaping Products Act (TVPA). Prior to that it was illegal to sell any vapour products as they were not approved by Health Canada.</p> <p>Despite provincial laws such as the Smoke-Free Ontario Act (SFOA), which now includes regulations on electronic cigarettes, vaping experimentation among youth has been on the rise. Many experts link the legalization of vaping products in 2018 with this rise in experimentation, since both the TVPA and the SFOA allow for advertising and promotion, provided they are not lifestyle related.</p> <p>Prior to the pandemic, Ontario acted to further reduce promotion and advertising in corner stores and gas stations with changes to the SFOA. Advertising and promotion are still however permitted in “adults-only” specialty vape stores that are registered with the Board of Health, online, in public spaces, billboards, transit systems, etc.</p> <p>On February 28, 2020 Minister of Health, Christine Elliot, announced that the government would introduce the following measures:</p> <ol style="list-style-type: none"> 1. Increasing access to services to help people quit vaping by expanding Telehealth Ontario; 2. Restricting the retail sale of flavoured vapour products to specialty vape stores and cannabis retail stores, which are restricted to people aged 19 and over, with the exception of menthol, mint and tobacco flavours; 3. Restricting the retail sale of high nicotine vapour products (more than 20mg/ml) to specialty vape stores; 4. Working with major online retailers of vapour products and stakeholders to ensure compliance with age-based sales restrictions for online sales;

	<ol style="list-style-type: none"> 5. Requiring specialty vape stores to ensure that vapour product displays, and promotions are not visible from outside their stores; 6. Enhancing mental health and addiction services and resources to include vaping and nicotine addiction; and 7. Establishing a Youth Advisory Committee to provide advice on vaping issues. <p>Hastings Prince Edward Public Health applauds the Minister's 2020 announcement; however it hopes the government will consider further measures soon. Public health and many anti-tobacco/vaping groups are urging both the provincial and federal governments to further restrict such activities.</p> <p>Among these, the following measures are being sought:</p> <ol style="list-style-type: none"> 1. that the minimum purchase age for vaping and tobacco products be increased to 21, 2. further reduce the number of flavoured products in specialty vape shops, corner stores and gas stations to only tobacco flavour (i.e. currently tobacco, mint and menthol are permitted), and 3. the introduction of dedicated sales taxes for vapour products, like tobacco taxes. Currently only the HST applies to vapour product sales. <p>The province and the federal government should work together to introduce sales taxes that raise the cost of vapour products. Provincial tobacco taxes and federal excise taxes has deterred youth tobacco use, and similar measures is likely to have the same effect with youth vaping.</p>
Reviewed By:	Dr. Ethan Toumishey, Acting Medical Officer of Health and CEO



Main Office – Belleville

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June 6, 2022

Honourable Minister Jean-Yves Duclos
 Federal Minister of Health
 600 Charest Blvd East, Suite 201
 Quebec, QC G1K 3J4

Honourable Minister of Health
 Ontario Ministry of Health
 777 Bay Street, 5th Floor
 Toronto, ON M7A 1N3

Dear Minister:

Re: Smoking and Vaping Amongst Youth

At its meeting on June 1, 2022, the Hastings Prince Edward Board of Health (BOH) received a staff update on smoking and vaping amongst youth, and the general Canadian population.

Based on the update, the BOH is writing to you and your federal counterpart Minister Jean-Yves Duclos to request additional regulatory controls over vaping products in Ontario and across Canada.

Vaping amongst youth has increased significantly since the passage of the federal Tobacco Vaping Products Act in 2018. In the latest national nicotine use survey vaping in the last 30 days amongst the 15 to 19 year group has surpassed smoking by a wide margin (13% vs 3%).

This is a very concerning trend that needs to be addressed by stricter legislation that builds on the Province's July 2020 amendments that amongst other things substantially limited flavours in corner stores and gas stations (but not in specialty vape shops).

More specifically the BOH is requesting that the following be enacted:

1. that Ontario increase the minimum purchase age for vaping and tobacco products to 21 years of age under the Smoke-Free Ontario Act, 2017,
2. that Ontario limit the types of flavoured vaping products in specialty vape shops, corner stores and gas stations to tobacco flavour only. Currently tobacco, mint and menthol are permitted at corner stores and a wide variety of exotic flavours are allowed in specialty vape shops, and

... /2

North Hastings

1P Manor Ln., L1-024, Bancroft, ON K0L 1C0
T: 1-800-267-2803 | **F:** 613-332-5418

Prince Edward County

Suite 1, 35 Bridge St., Picton, ON K0K 2T0
T: 613-966-5500 | **F:** 613-476-2919

Quinte West

499 Dundas St. W., Trenton, ON K8V 6C4
T: 613-966-5500 | **F:** 613-965-6535

3. that Ontario and the Federal government work together to introduce dedicated sales taxes for vapour products, much like tobacco taxes. Currently only the HST applies to vapour product sales. Provincial tobacco taxes and federal excise taxes has deterred youth tobacco use, and similar measures is likely to have the same effect with youth vaping. To date, British Columbia, Saskatchewan, Nova Scotia and Newfoundland and Labrador have already implemented a vapour products tax on their own.


The Hastings Prince Edward Board of Health looks forward to working with you and the federal government to see these important changes being implemented in order to further protect youth from the dangers of tobacco use and vaping.

Sincerely,

Jo-Anne Albert
Board Chair
Hastings Prince Edward Board of Health

Ethan Toumishey, MD, MPH, CCFP, FRCPC
Acting Medical Officer of Health
Hastings Prince Edward Public Health

cc: Dr. Kieran Moore, Chief Medical Officer of Health
Mr. Todd Smith, MPP Bay of Quinte
Mr. Daryl Kramp, MPP Hastings-Lennox and Addington
Mr. Ryan Williams, MP Bay of Quinte
Ms. Shelby Kramp-Neuman, MP Hastings-Lennox and Addington
Mr. Doug Ford, Leader of the Conservative Party of Ontario
Ms. Andrea Horwath, Leader of the Ontario New Democratic Party
Mr. Steven Del Duca - Leader of the Ontario Liberal




Smoking & Vaping Update

Roberto Almeida,
Program Manager






Board of Health
Wednesday, June 1, 2022

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Smoking & Vaping Update

Background

				
Battery powered devices.	Produce an aerosol or vapour, which is inhaled by the user.	Do not burn tobacco, instead they heat and vaporize a liquid mixture, often called e-juice.	Most e-juices have nicotine in them.	Vaping = breathing in and out the e-cigarette's vapour.

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HASTINGS PRINCE EDWARD Public Health **Smoking & Vaping Update**

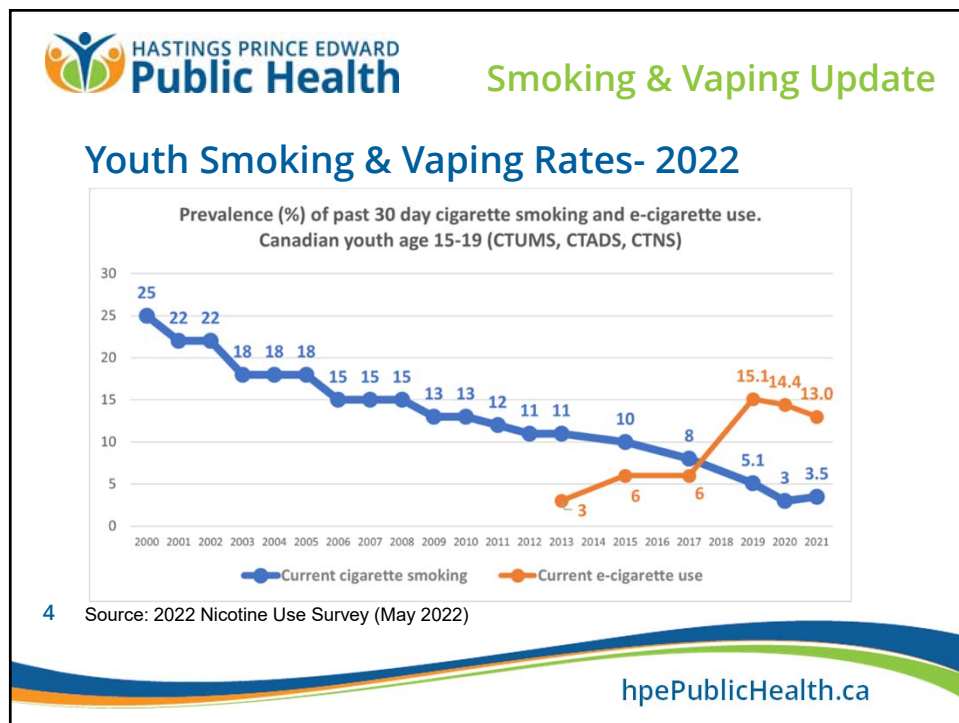
Background


1st Generation 2nd Generation 3rd Generation Novelty Pod/Cartridge Based

Cig-a-likes [disposable] Vape Pens, Tank Systems, Mods [refillable e-juice] Juul, ePen, disks [pod system]

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Smoking & Vaping Update

Recommendations for Parents


What You Can Do - The Six Strategies:

1. Know what's going on in your child's life
2. Develop open and regular communication
3. Set expectations and consequences together
4. Be a positive role model
5. Build a close caring relationship
6. Know the law

(Source: HPEPH's Strategies for Parents to Prevent or Delay Teen Substance Abuse)

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Smoking & Vaping Update

What is Public Health Planning to Do (Pandemic Recovery Phase):


- Supporting teachers, administrators, parents in providing information risks of vaping to students
- Supporting municipalities and school boards, through consultation, to strengthen existing by-laws/policies
- Advocating for stronger federal and provincial regulations (e.g. **flavour ban**, **>20 mg/ml nicotine concentration**, **internet sales age verification**)
- Vaping cessation ****NEW**** under NRT medical directive
- Enforcing the Smoke-Free Ontario Act:
 - inspect and test shop corner stores and gas stations (n= 84) – 20% failure rate in 2019
 - register, inspect and test shop “adults-only” specialty vape shops (n=14)
 - Inspect high schools and respond to complaints from educators re: vaping 20 metres on school property - \$490 fine for supplying, \$305 for vaping where prohibited

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Board of Health Briefing Note

To:	Hastings Prince Edward Board of Health
Prepared by:	Stephanie McFaul, Program Manager
Approved by:	Shelly Brown, Director of Community Programs
Date:	Wednesday, June 1, 2022
Subject:	Harm Reduction Program Update
Nature of Board Engagement:	<input checked="" type="checkbox"/> For Information <input type="checkbox"/> Strategic Discussion <input type="checkbox"/> Board approval and motion required <input checked="" type="checkbox"/> Compliance with Accountability Framework <input checked="" type="checkbox"/> Compliance with Program Standards
Action Required:	No action required.
Background:	<p><i>The board of health is responsible for implementing the Needle Exchange Program and Harm Reduction Program Enhancement under the Accountability Agreement. Related responsibilities of the board of health are also highlighted within the Substance Use Prevention and Harm Reduction Guideline, 2018.</i></p> <p>The board of health has been actively engaged, in collaboration with partners, to distribute safer drug use supplies since 2003. In 2017 in response to the growing opioid crisis, the Ministry of Health and Long-Term Care provided funding to local boards of health to better enable public health to respond to local opioid issues and concerns. The Harm Reduction Program Enhancement is divided into three components:</p> <ol style="list-style-type: none"> 1. Local Opioid Response 2. Naloxone Distribution and Training; and, 3. Opioid Overdose Early Warning and Surveillance <p>The COVID pandemic further contributed to the growing opioid overdose epidemic and highlighted the disproportionate effects of this crisis on those who are homeless or under-housed. Despite the human resources that were required to support Hastings Prince Edward Public Health's (HPEPH) pandemic response, the provision of harm reduction/overdose prevention services always remained a priority. HPEPH staff adapted to the evolving needs of clients, when many services were closed or not accessible in person, to provide low barrier access to essential harm reduction/overdose prevention services. Community partnerships were essential in meeting the basic needs of some of our most vulnerable population.</p> <p>The board of health continues to work with local and regional community and health care partners to plan, implement and evaluate activities and partnerships across these domains.</p>
Reviewed By:	Dr. Ethan Toumishey, Acting Medical Officer of Health and CEO




Harm Reduction Program Update

Yvonne DeWit, Epidemiologist
Stephanie McFaul, Program Manager

Board of Health
Wednesday, June 1, 2022

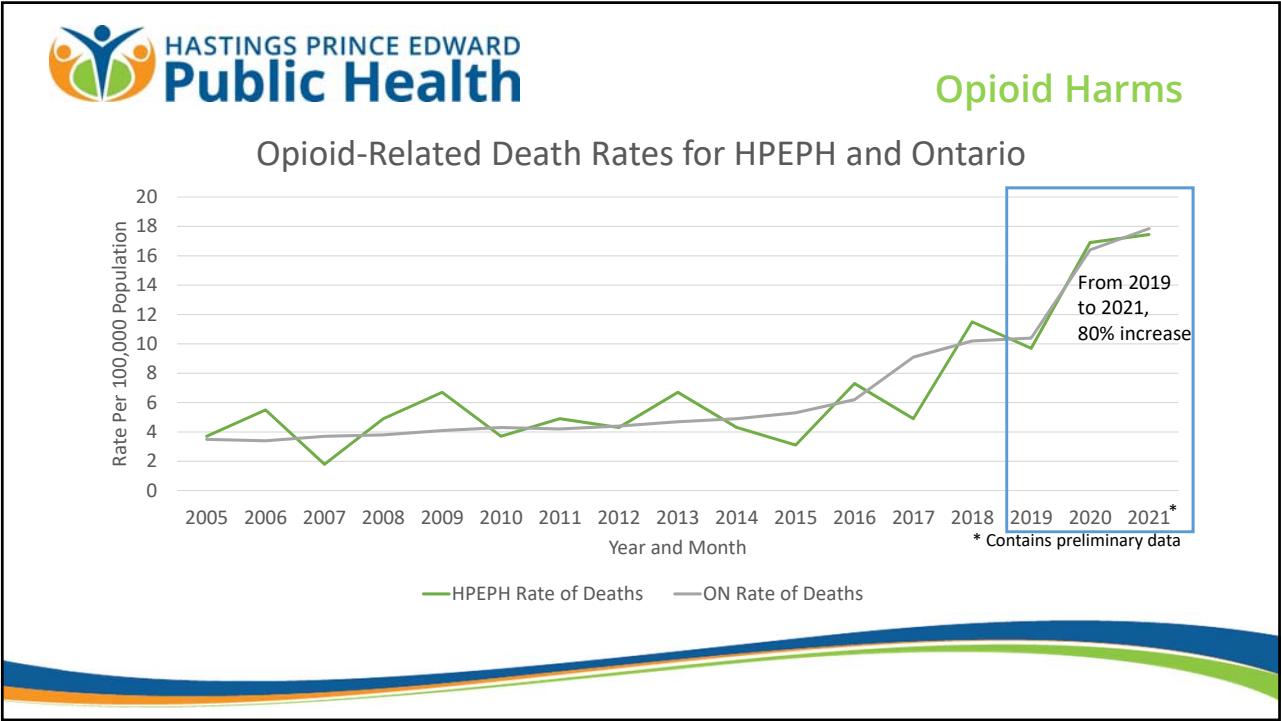
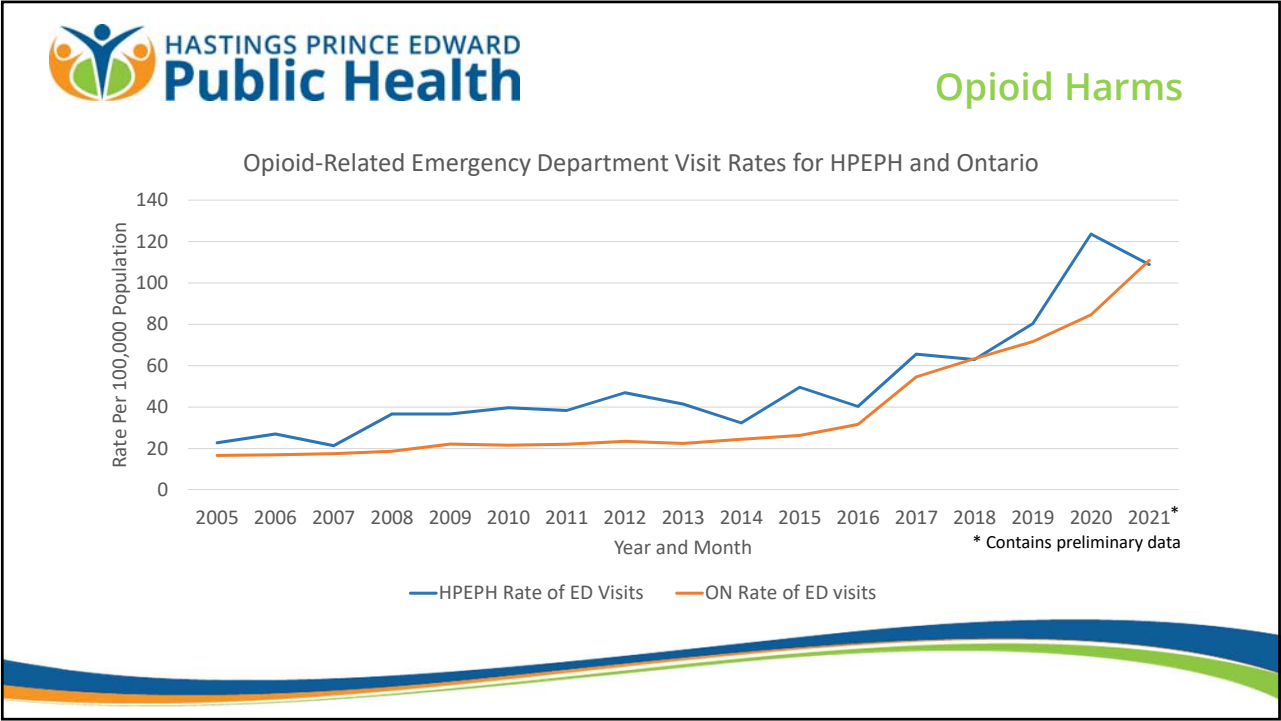
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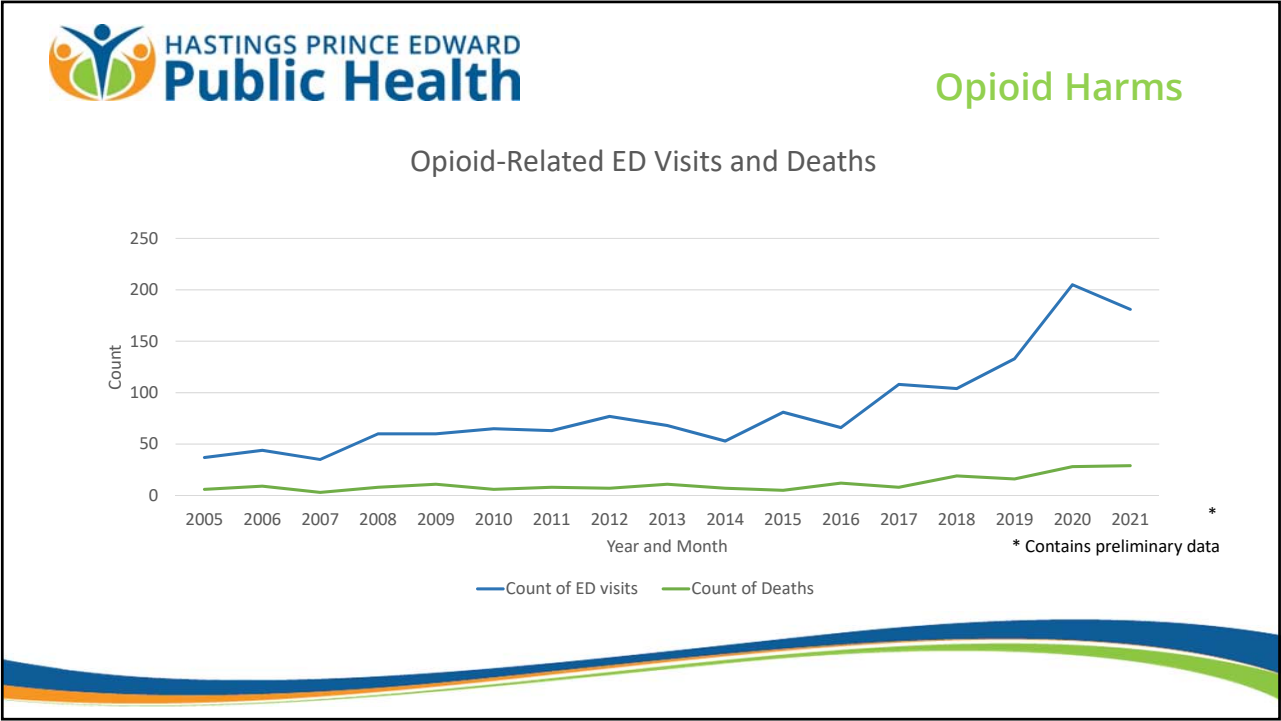


Background

Harm Reduction and the Opioid Epidemic

- Distribution of safer drug use supplies (2003)
- Harm Reduction Program Enhancement (2017)
 - Scope of work falls into 3 components:
 1. Local Opioid Response
 2. Naloxone Distribution and Training
 3. Opioid Overdose Early Warning and Surveillance
- Pandemic worsened the opioid crisis with increasing opioid related overdose events








HASTINGS PRINCE EDWARD
Public Health


Pandemic Response

Harm Reduction/Overdose Prevention Services

- Distributed safer drug use supplies and naloxone via HPEPH, outreach* and partner agencies
 - 342,100 needles in 2020
 - 265,200 needles in 2021
 - 7,900 straight stems in 2020
 - 10,800 straight stems in 2021
 - 20,600 bowl pipes in 2020
 - 23,100 bowl pipes in 2021
 - 2,063 naloxone kits in 2020
 - 1,665 naloxone kits in 2021




*opportunities to provide education/wellness checks/vaccines



Pandemic Response

Harm Reduction/Overdose Prevention Services *(continued)*

- Continued monitoring and surveillance of toxic drug supplies/poisonings within the community
 - Collaboration with local hospital and emergency services partners
 - Overdose reporting tool: <https://www.hpepublichealth.ca/report-an-overdose/>
- Issued community alerts to warn about toxic drug supply/increased overdoses
- Collaborated with community partners to provide essential human and harm reduction services for our most vulnerable, under-housed population
- Continued to on-board new partners to support naloxone and safer drug use supplies across region



Post-Pandemic Recovery

Next Steps

- Continue the conversation with community partners around how to best address the needs of people who use drugs
- Ensure that people who use drugs are included in the conversation and contribute towards real solutions
- Support and advocate for collaborative programs and services that are people-centred, evidence-informed and rooted in the understanding that addiction and substance misuse is a health issue, not a moral issue