



BOARD OF HEALTH MEETING

Wednesday, February 1, 2023
9:30 a.m. – 11:30 a.m.
In-Person

To ensure a quorum we ask that you please
RSVP (Regrets Only) to
clovell@hpeph.ca or 613-966-5500, Ext 231

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.

Hastings Prince Edward Public Health
Main Office - 179 North Park Street, Belleville

Hastings Prince Edward Public Health 2019 - 2023 Strategic Plan

Our Vision

**Healthy Communities,
Healthy People.**

Our Mission

**Together with our communities,
we help people become as
healthy as they can be.**

Our Values Show We CARE



Collaboration



Advocacy



Respect



Excellence

Our Strategic Priorities



**Community
Engagement**



**Staff
Engagement
and Culture**



**Population Health
Assessment and
Surveillance**



**Program
Standards**



**Health
Promotion**



BOARD OF HEALTH MEETING AGENDA

Wednesday, February 1, 2023

9:30 to 11:30 a.m.

In-Person Meeting

1. CALL TO ORDER

2. LAND ACKNOWLEDGMENT (MOH to iterate full statement)

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. ELECTION OF THE CHAIR AND VICE CHAIR

5. APPOINTMENT COMMITTEE MEMBERS AND CHAIRS

6. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES OF THE PREVIOUS BOARD MEETING

5.1 Meeting Minutes of Wednesday, November 2, 2022

Schedule 5.1

6. BUSINESS ARISING FROM THE MINUTES

7. DEPUTATIONS - None

8. COMMITTEE REPORTS - None

9. REPORT OF THE MEDICAL OFFICER OF HEALTH

10. STAFF REPORTS - None

11. CORRESPONDENCE AND COMMUNICATIONS - None

12. NEW BUSINESS

12.1 By-Law 2023-01 - Authorization for Borrowing up to \$1,000,000

Schedule 12.1

12.2 Proposed 2023 Board of Health meeting schedule

Schedule 12.2

12. INFORMATION ITEMS (Available for viewing online at hpePublicHealth.ca)

Schedule 13.0

13. DATE OF NEXT MEETING – Wednesday, March 1, 2023 at 9:30 a.m.

14. ADJOURNMENT

***** ORIENTATION SESSION *****

[Per Section 239 (3.1) of the Municipal Act]



BOARD OF HEALTH MEETING MINUTES

Wednesday, November 2, 2022

Hastings Prince Edward Public Health (HPEPH)

Present: Ms. Jo-Anne Albert, Mayor, Municipality of Tweed, County of Hastings, Chair
Dr. Jeffrey Allin, Provincial Appointee
Mr. Stewart Bailey, Councillor, County of Prince Edward
Mr. Terry Cassidy, Councillor, City of Quinte West
Dr. Craig Ervine, Provincial Appointee
Mr. Sean Kelly, Councillor, City of Belleville
Mr. Michael Kotsovos, Councillor, City of Quinte West
Ms. Jan O'Neill, Mayor, Municipality of Marmora and Lake, County of Hastings, Vice-Chair
Mr. Bill Sandison, Councillor, City of Belleville

Regrets: Mr. Andreas Bolik, Councillor, County of Prince Edward

Also Present: Dr. Ethan Toumishey, Acting Medical Officer of Health
Ms. Shelly Brown, Director of Community Programs
Mr. David Johnston, Director of Corporate Services
Ms. Catherine Lovell, Executive Assistant

1. CALL TO ORDER

Chair Albert called the meeting to order at 9:31 a.m.

2. LAND ACKNOWLEDGMENT

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There was no disclosure of pecuniary interest.

4. APPROVAL OF THE AGENDA

THAT the agenda for the Board of Health (Board) meeting on Wednesday, November 2, 2022 be approved as circulated.

MOTION:

Moved by: Stewart

Seconded by: Bill

CARRIED

5. CLOSED SESSION

THAT the Board convene in closed session for the purpose of a discussion of personal matters about an identifiable individual, including municipal or local board employees, as it relates to Section 239 (2) (b) of the Municipal Act.

MOTION:

Moved by: Jan

Seconded by: Craig

CARRIED

6. MOTIONS ARISING FROM CLOSED SESSION

THAT the Board endorse the actions approved in the Closed Session and direct staff to take appropriate action.

MOTION:

Moved by: Jan

Seconded by: Terry

CARRIED

7. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

6.1 Meeting minutes of Wednesday, October 5, 2022

THAT the minutes of the regular meeting of the Board held on October 5, 2022 be approved as circulated.

MOTION:

Moved by: Michael

Seconded by: Jeffrey

CARRIED

8. BUSINESS ARISING FROM MINUTES - None

9. DEPUTATIONS – None

10. COMMITTEE REPORTS - Finance Committee - Bill Sandison

10.1.1 Third Quarter Revenues and Expenses

10.1.2 Investment Update

MOTION

Moved by: Sean

Seconded by: Terry

CARRIED

THAT the Board receive the third quarter revenues and expenses report and the investment update report as circulated.

10.1.3 2023 Budget Approval

THAT the Board approve the 2023 budget for submission to the Ministry as presented.

MOTION

Moved by: Terry

Seconded by: Jeff

CARRIED

Councillor Sandison reviewed the budget for 2023 highlighting a few points.

- ♦ There will be a 1.5% increase for each municipality.
- ♦ The municipal mitigation levy changing from 75/25 to 70/30 has been deferred to December 31, 2023. It was suggested the Board continue to lobby the province to keep the mitigation funding in place.
- ♦ Increase in funding from the Province for the Ontario Seniors Dental Care Program (ODSCP).
- ♦ Both Councillor Sandison and Chair Albert thanked staff for delivering a financially prudent budget.

10.COMMITTEE REPORTS - Governance Committee, Jan O'Neill

10.2.1 Risk Management Report

10.2.2 2022 - 2023 Strategic Plan and Strategic Progress Report

10.2.3 Self-Evaluation Survey Summary Report

THAT the Board approve the Risk Management Report, the Strategic Progress Report and the Strategic Plan and receive the Self-Evaluation Survey Summary Report as circulated.

MOTION

Moved by: Jan

Seconded by: Michael

CARRIED

Councillor O'Neill discussed the different reports. Jan noted a few of the high-risk items; there have been some unplanned costs to maintain facilities and human resource retention continues to be an issue. It was suggested that information from Board meetings go out to all municipalities so important items can be discussed at Council meetings.

11.REPORT OF THE MEDICAL OFFICER OF HEALTH

THAT the report of the Medical Officer of Health be received as presented.

MOTION

Moved by: Stewart

Seconded by: Craig

CARRIED

- ♦ Dr. Toumishey noted that respiratory season is upon us and we are expecting it to be a more difficult season than we have seen in recent years so he is encouraging all to stay up to date with both the COVID-19 and flu shots, stay home when ill, wear a mask when recovering and wash your hands.
- ♦ The Healthy Families team is launching a nurse delivered cognitive behavioural therapy (CBT) group for women experiencing postpartum depression and anxiety. Staff training is expected to take place in January 2023 with recruitment of clients starting in the spring of 2023.
- ♦ Dr. Toumishey ended with a thank you to all members of the Board and that it has been a privilege working with them. Dr. Toumishey took the opportunity to thank Chair Albert for her leadership as Chair for the last five (5) years and prior to that her work on the Board, having put in a total of ten (10) years.

12. STAFF REPORTS

THAT the Board approve receipt of the staff report as presented.

MOTION

Moved by: Jan

Seconded by: Craig

CARRIED

12.1 Harm Reduction and Decriminalization

- ♦ Stephanie McFaul, Program Manager and Jeremy Owens, Public Health Nurse presented on the subject of harm reduction and decriminalization of illicit drugs noting a few salient points.
- ♦ Last year, over 40 people died in suspected drug-related deaths in HPE. The majority of those deaths have involved fentanyl with the majority of those lives lost being between 25 and 44 years of age.
- ♦ There was much discussion around these topics and the letter presented but ultimately these are bigger, more multi-pronged issues than what Public Health can deal with and there is need for more input from community agencies.

THAT the Board of Health recommend advocating for more funding to go towards harm reduction and decriminalization activities and tasking with more community partners.

MOTION

Moved by: Jeffrey

Seconded by: Jan

CARRIED

13. CORRESPONDENCE AND COMMUNICATIONS

THAT the Board approve the outcome of the vote regarding the distribution of the letter to the federal Minister of Health as presented.

MOTION

Moved by: Bill

Seconded by: Craig

CARRIED

There was a letter included in the Agenda Package addressed to the federal Minister of Health. During discussion after the Harm Reduction presentation there was a vote regarding sending this letter. The letter was voted down and will not be sent.

14. NEW BUSINESS - Nomination of Temporary Chair

Because the various councils will be out on break due to the municipal election, there is a need to elect a temporary chair of the Board for the period from November 15, 2022 to February 1, 2023 (the date of the first Board meeting). Dr. Craig Ervine was nominated by Councillor O'Neill. Dr. Ervine agreed to let the nomination stand. There were no other nominations and all were in favour. Dr. Craig Ervine was elected as Temporary Acting Chair until such time as a permanent Chair can be elected.

15. INFORMATION ITEMS

THAT the Board of Health receive the information items as circulated.

MOTION

Moved by: Sean

Seconded by: Jan

CARRIED

Chair Albert drew the Board's attention to the information items listed within the agenda and found on the [Public Health website](#).

16. DATE OF NEXT MEETING – Wednesday, February 1, 2023**17. ADJOURNMENT****MOTION:**

Moved by: Stewart

Seconded by: Jan

CARRIED

THAT this meeting of the Board be adjourned at 11:52 a.m.

Board Chair Elect

**THE BOARD OF HEALTH
FOR THE HASTINGS AND PRINCE EDWARD COUNTIES HEALTH UNIT**

BY-LAW NO. 2023-01

Annual By-Law to authorize the borrowing of up to \$1,000,000

WHEREAS the Board of Health for the Hastings and Prince Edward Counties Health Unit (hereinafter called the "Board") deems it necessary to borrow the sum of up to \$1,000,000 to meet expenditures of the Board for the year until the municipal levies and government grants are received:

THEREFORE, the Board hereby enacts as follows:

1. The Chair of the Board and the Chair of the Finance Committee are hereby authorized on behalf of the Board to borrow from time to time by way of promissory note from the Canadian Imperial Bank of Commerce, a sum or sums not exceeding \$1,000,000 to meet the current expenditures of the Board for the year until the municipal levies and government grants are received, and to give on behalf of the Board, to the bank, a promissory note or notes and signed by the Chair of the Board and the Chair of the Finance Committee for the monies so borrowed, with interest at such rate as may be agreed upon from time to time with the Bank.
2. The interest costs for all sums borrowed pursuant to the authority of the by-law shall be charged as an expenditure against the revenues of the Board for the current year.
3. The Chair of the Finance Committee is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with the interest thereon, all of the monies hereafter collected are received either on account or realized in respect of levies and grants for the current year and preceding year or from any other source which may lawfully be applied for such purpose.

This by-law shall come into force and take effect immediately upon the approval thereof.

Chair, Board of Health

Date

Dr. Ethan Toumishey,
Medical Officer of Health & CEO

Date _____

Main Office – Belleville

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TTY: 711 or 1-800-267-6511

hpePublicHealth.ca

2023

Board of Health Proposed Meeting Schedule

It is being proposed that the Board meetings will continue to be held the **first Wednesday of each month** as shown below or as otherwise noted. If required, the Board Chair can call a special meeting.

Board meetings will commence at 9:30 a.m. and are held in person at 179 North Park Street, Belleville unless otherwise noted.

If noted on the agenda, closed sessions will be the first order of business.

If you are not able to attend a meeting please send ‘regrets only’ to Catherine Lovell, Executive Assistant at clovell@hpeph.ca or call 613-966-5500 ext 231.

1. February 1
2. March 1
3. May 3
4. June 7
5. September 6
6. October 4
7. December 6

Committee Meetings

Committee meetings will be held on the **fourth Wednesday of the month**, where possible or as noted below, at **1:30 pm – 3:00 pm**, unless otherwise announced. These meetings will be virtual via ZOOM as per the amended Municipal Act.

It is the responsibility of the appointed committee member to notify and arrange for his/her alternate to attend scheduled committee meetings, should you be unable to attend.

Governance Committee

May 24, 2023
October 25, 2023

Finance Committee

February 22, 2023
April 26, 2023
September 27, 2023
November 22, 2023

alPHa Annual Conference - June 11-13, 2023

AMO Conference - August 21-23, 2023 - London, ON

North Hastings

1P Manor Ln., L1-024, Bancroft, ON K0L 1C0
T: 1-800-267-2803 | **F:** 613-332-5418

Prince Edward County

Suite 1, 35 Bridge St., Picton, ON K0K 2T0
T: 613-966-5500 | **F:** 613-476-2919

Quinte West

499 Dundas St. W., Trenton, ON K8V 6C4
T: 613-966-5500 | **F:** 613-965-6535

Listing of Information Items

Board of Health Meeting – February 1, 2023

1. Windsor-Essex County Health Unit - Letter to S. Jones, Minister of Health re inclusion of language interpretation and translation services in the Healthy Smiles Ontario fee guide dated October 28, 2022
2. Peterborough Public Health - Letter to M. Fullerton, Minister of MCCSS re HBHC and infant toddler development program (ITDP) funding dated November 24, 2022
3. Sudbury & Districts Public Health - Letter to Directors of Education and local school boards re physical literacy for healthy active children dated December 30, 2022
4. Association of Local Public Health Agencies (aLPHa) - Letter to Partners in Public Health re *Public Health Matters* - Public Health Fall Vaccine Success dated January 12, 2023

The above information items can be found on the Hastings Prince Edward Public Health's website through the link in the Agenda Package or by going to our website at hpePublicHealth.ca.