

Public Health Inspector External Posting

Competition #: 23.34	Program: Community Programs
Date Posted: January 25, 2024	Date Closed: February 1, 2024
Location: Belleville	Type: Full Time Contract
Commencement Date: ASAP	End Date: December 20, 2024
Status: CUPE	Salary: \$74,747.44 – \$88,417.79

POSITION SUMMARY:

Reporting to the Manager, Healthy Environments, the Public Health Inspector (PHI) conducts inspections to identify sources of disease, potential or actual health hazards, and ensures the completion of appropriate steps and/or actions required to mitigate and resolve such situations or issues of non-compliance. As part of a multi-disciplinary team, provides response during outbreaks, business, or community emergencies.

As required, shares public health knowledge and experience with HPEPH team and/or the community to assist in the planning, evaluation, assessments, and delivery of program services and strategies. Through public health education, promotes improved health, the prevention of disease and injury, and the control of threats to human health, in compliance with the Health Protection and Promotion Act (HPPA), the Reopening Ontario Act, Emergency Measures and Civil Protection Act, and associated regulations.

Responsibilities Include

- Carries out routine inspections as per HPEPH policy, and the Ministry of Health (MOH) standards, protocols and guidelines for food safety, water quality, recreational water, rabies control, vector-borne disease, climate change, emergency preparedness, outbreak control, infection control, and others as may be determined by the MOH.
- Detects and identifies health hazards and works toward eliminating health hazards in all assigned areas, including emergency conditions.
- Conducts environmental sampling to assess the potential or existence of a health hazard.
- Investigates and reports on complaints of public health significance and responds to requests for services or information in a friendly and professional manner.
- Collects and submits water, food, and other samples for laboratory analysis and interprets results.
- Issues when necessary, Community Health Protection Orders, Offence Notices, Summonses and other legal documents as a Provincial Offences Officer.
- Plans and conducts training and educational sessions as needed, in conjunction with community partners and internal HPEPH teams.
- Acts as a source of professional public health knowledge, to the public, HPEPH teams, and community partners, and participates in program initiatives to foster specialized professional knowledge.
- Maintains accurate, up-to-date, and professional reports and records for the provision and evaluation of services, referrals, and potential litigation, and participates and/or assists in legal proceedings as required.
- Assists with or acts as a preceptor/mentor to student Public Health Inspectors, as assigned.
- Performs other related duties as assigned.

Organizational Responsibilities

- Establishes and cultivates positive working relationships with community partners, clients, staff, and management.

- Maintains effective intra-agency and interagency communication and public relations.
- Actively serves on internal and external committees, work groups, etc. for HPEPH as assigned, and participates in the development of operational plans, as requested.
- Models, supports, and endorses Ontario Public Health/HPEPH values and change initiatives.
- Demonstrates a commitment to the HPEPH mission and values and acts as an ambassador for HPEPH when in contact with the public and other agencies.
- Responsible for planning and implementing own professional development plan in consultation with the Program Manager.
- Where appropriate, identifies risk and implements risk mitigation strategies.
- Utilizes the structure of evidence informed decision making (EIDM) throughout decision-making process.
- Follows all applicable HPEPH, Ontario Public Health standards, legislation, and professional standards.

MINIMUM QUALIFICATIONS:

Education

- Bachelor of Science in Environmental Health or equivalent.
- Current certificate in Public Health Inspection (Canada).
- Environmental Health graduates (as of January 2017) must be CIPHI members.

Experience

- One (1) year of related experience preferred.
- Previous experience in public health is an asset.

Knowledge, Skills, and Abilities

- Demonstrated knowledge of the Health Protection and Promotion Act and related regulations.
- Ability to work independently with sound judgement and decision making.
- Strong communication, organizational and interpersonal skills.
- Computer proficiency (Microsoft Office) and a demonstrated ability to learn new software programs.
- Immunizations must be up-to-date and maintained in compliance with all applicable HPEPH policies.
- Valid Ontario driver's license and access to a reliable vehicle.
- Satisfactory Criminal Reference Check.
- Willing to obtain WNV Pesticide Licences.

Contract Duration:

This contract is expected to start in as soon as possible and last up to December 20, 2024.

Working Conditions:

Interact with clients in a variety of private, community, and institutional locations which can be indoors or outdoors. There may be possible exposure to communicable diseases and biological specimens, as well as potential needle stick injury. Flexible working hours required, with weekend standby or evening services on an as needed basis. Normal working hours are 8:30AM – 4:30PM.

If you are interested in applying, please review our [Submission Guidelines](#) on our website.

Applications must be emailed to: careers@hpeph.ca

HPEPH welcomes applications from individuals living with disabilities. To make arrangements for accommodation during the recruitment process, please contact Human Resources.

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.